

PROPERTY LISTING FORM

First Name	Middle Name	Surname
Email 1	Email 2	
Property Address		Nationality
		Telephone
		Mobile
Vendor Address		DNI/NIE/Passport
		Spanish Resident
		Developer

Energy Rating -	Beds	Built	Floor
CO2 Rating -	Baths	Terrace	Levels
Completion Date	<input type="checkbox"/> Property Completed <input type="checkbox"/> Under Construction <input type="checkbox"/> Off Plan	Total Size	Storeys
		Garden / Plot m ²	No. Of Properties In Building
<input type="checkbox"/> Note Simple <input type="checkbox"/> Smoking Allowed	<input type="checkbox"/> IBI Receipt <input type="checkbox"/> References Required	<input type="checkbox"/> First Occupancy Licence / AFO <input type="checkbox"/> Bank Guarantee Required	<input type="checkbox"/> Pets Allowed

Sale Price	Commission	Commission%
€	€	%
(+Commission)	(Payable on completion)	(Payable on completion)
Property Valuation	Valuation year	Deed Value
€		€
Minimum Price		
€		
IBI Fees / year	Community Fees / month	Garbage Tax / year
€	€	€

Long Term Rent / Monthly	Commission	Commission%
€	€	%
Short Term Rent Low / Weekly	Commission	Commission%
€	€	%
Short Term Rent High / Weekly	Commission	Commission%
€	€	%

Vendor Name	Date	Listing Agency	Date
Vendor Signature	Agency Signature		

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Features

<input type="checkbox"/> Covered Terrace	<input type="checkbox"/> Lift	<input type="checkbox"/> Fitted Wardrobes	<input type="checkbox"/> Near Transport	<input type="checkbox"/> Private Terrace
<input type="checkbox"/> Solarium	<input type="checkbox"/> Satellite TV	<input type="checkbox"/> WiFi	<input type="checkbox"/> Gym	<input type="checkbox"/> Sauna
<input type="checkbox"/> Games Room	<input type="checkbox"/> Paddle Tennis	<input type="checkbox"/> Tennis Court	<input type="checkbox"/> Guest Apartment	<input type="checkbox"/> Guest House
<input type="checkbox"/> Storage Room	<input type="checkbox"/> Utility Room	<input type="checkbox"/> Ensuite Bathroom	<input type="checkbox"/> Wood Flooring	<input type="checkbox"/> Access for people with reduced mobility
<input type="checkbox"/> Marble Flooring	<input type="checkbox"/> Jacuzzi	<input type="checkbox"/> Bar	<input type="checkbox"/> Barbeque	<input type="checkbox"/> Double Glazing
<input type="checkbox"/> Domotics	<input type="checkbox"/> 24 Hour Reception	<input type="checkbox"/> Restaurant On Site	<input type="checkbox"/> Car Hire Facility	<input type="checkbox"/> Courtesy Bus
<input type="checkbox"/> Day Care	<input type="checkbox"/> Near Mosque	<input type="checkbox"/> Staff Accommodation	<input type="checkbox"/> Stables	<input type="checkbox"/> Near Church
<input type="checkbox"/> Basement	<input type="checkbox"/> Fiber Optic			

Setting

<input type="checkbox"/> Beachfront	<input type="checkbox"/> Frontline Golf	<input type="checkbox"/> Town	<input type="checkbox"/> Suburban	<input type="checkbox"/> Country
<input type="checkbox"/> Commercial Area	<input type="checkbox"/> Beachside	<input type="checkbox"/> Port	<input type="checkbox"/> Village	<input type="checkbox"/> Mountain Pueblo
<input type="checkbox"/> Close To Golf	<input type="checkbox"/> Close To Port	<input type="checkbox"/> Close To Shops	<input type="checkbox"/> Close To Sea	<input type="checkbox"/> Close To Town
<input type="checkbox"/> Close To Schools	<input type="checkbox"/> Close To Skiing	<input type="checkbox"/> Close To Forest	<input type="checkbox"/> Marina	<input type="checkbox"/> Close To Marina
<input type="checkbox"/> Urbanisation	<input type="checkbox"/> Front Line Beach Complex			

Orientation

<input type="checkbox"/> North	<input type="checkbox"/> North East	<input type="checkbox"/> East	<input type="checkbox"/> South East	<input type="checkbox"/> South
<input type="checkbox"/> South West	<input type="checkbox"/> West	<input type="checkbox"/> North West		

Condition

<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Renovation Required	<input type="checkbox"/> Recently Renovated
<input type="checkbox"/> Recently Refurbished	<input type="checkbox"/> Restoration Required	<input type="checkbox"/> New Construction		

Pool

<input type="checkbox"/> Communal	<input type="checkbox"/> Private	<input type="checkbox"/> Indoor	<input type="checkbox"/> Heated	<input type="checkbox"/> Room For Pool
<input type="checkbox"/> Children`s Pool				

Climate Control

<input type="checkbox"/> Air Conditioning	<input type="checkbox"/> Pre Installed A/C	<input type="checkbox"/> Hot A/C	<input type="checkbox"/> Cold A/C	<input type="checkbox"/> Central Heating
<input type="checkbox"/> Fireplace	<input type="checkbox"/> U/F Heating	<input type="checkbox"/> U/F/H Bathrooms		

Views

<input type="checkbox"/> Sea	<input type="checkbox"/> Mountain	<input type="checkbox"/> Golf	<input type="checkbox"/> Beach	<input type="checkbox"/> Port
<input type="checkbox"/> Country	<input type="checkbox"/> Panoramic	<input type="checkbox"/> Garden	<input type="checkbox"/> Pool	<input type="checkbox"/> Courtyard
<input type="checkbox"/> Lake	<input type="checkbox"/> Urban	<input type="checkbox"/> Ski	<input type="checkbox"/> Forest	<input type="checkbox"/> Street

Furniture

<input type="checkbox"/> Fully Furnished	<input type="checkbox"/> Part Furnished	<input type="checkbox"/> Not Furnished	<input type="checkbox"/> Optional
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Kitchen

<input type="checkbox"/> Fully Fitted	<input type="checkbox"/> Partially Fitted	<input type="checkbox"/> Not Fitted	<input type="checkbox"/> Kitchen-Lounge
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Garden

<input type="checkbox"/> Communal	<input type="checkbox"/> Private	<input type="checkbox"/> Landscaped	<input type="checkbox"/> Easy Maintenance
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Notes

1. The Owner authorises _____, to sell and promote to sell the property listed on page 1. The Owner and The Agent both agree to the Terms and Conditions as listed here.
2. The Vendor, through their signature of this document, warrants that they are the legal title holder of the property.
3. In the case of the Vendor authorising another party to sign on their behalf, both the Vendor and the signing party agree to the Terms and Conditions as listed here. In this case the Authorised party acknowledges that they have full permission from the Vendor to act on their behalf.
4. Any alterations to the listing of the property, including price changes, private sale and/or the property being withdrawn from the market, must be reported to the Agent. In the case of a price change, the decision must be reported in writing by the Agent to Propli. If however a vendor withdraws his property from the market and subsequently sells the property to a purchaser who had been introduced through a Propli member, then the commission percentage as agreed in this contract, will be applied, and due for payment to the relevant agencies.
5. The Vendor agrees to pay the commissions plus applicable IVA to the Agent in the case of a sale to a purchaser which had been introduced by Propli. In the case of another Member Agency introducing the purchasing contact, the commission is to be split between The Agent and the introducing Agency at their previously agreed percentages. Such payments are to be held by the Vendors Legal representative for the purpose of payment to the Agency or Agencies concerned. If, however, such payments are not held by the Legal Representative, they are still due for payment by the Vendor to the Agency or Agencies.
6. In the case of non-completion of the sale by the Vendor, the reservation deposit will be refunded in full to the Buyer. In case of non-completion by the Buyer it is agreed that 50% of the initial reservation deposit will be paid to the Vendor and 50% retained by The Agent, as compensation for expenses undertaken.

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